



Bucks County Association of Township Officials

BUCKS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

MEETING MINUTES

A meeting of the Bucks County Association of Township Officials was held via Zoom on Wednesday, November 13, 2023.

MEMBERS: Michelle Benitez, Bensalem Township
Maggie Rash, Buckingham Township
Barbara Lyons, Doylestown Township
Ken Lichtenstein, Plumstead
David Nyman, East Rockhill Township
*Kathy Babb, Haycock Township
William Jones, New Britain Township
Dick Weaver, Newtown Township
Ruth Schemm, Warrington
*Judith Algeo, Warwick Township
Chester Pogonowski, Wrightstown Township
Terry Clemons, Clemons Richter & Reiss, P.C.
*Vince Deon, Northampton Township
Fred Gaines, Warrington Township
Tom Cino, Upper Makefield Township
Jim Hopkins, Springfield Township
Stacey Mulholland, Executive Director

*NOT PRESENT

1. Call to Order: President Maggie Rash called the Executive Board Zoom meeting to order at 12:04 p.m.

2. Approval of the Minutes – of September 13, 2023.

MOTION: A motion by Ms. Lyons and seconded by Mr. Hopkins to approve the minutes of August 29, 2023; Motion carried unanimously.

4. Treasurer’s Report – August, September, October 2023 Financials:

A. Mr. Weaver presented the August, September, and October financials. Mr. Weaver stated that he was working on the close-out of the 2023 financials and projections for 2024. He noted that there was only a difference of \$475 between 2022 and 2023 and emphasized the organization is in good shape.

MOTION: A motion by Mr. Jones, seconded by Ms. Lyons approved the August, September, and October 2023 Financials.; Motion carried unanimously.

5. President’s Report

A. Fall Event Wrap-Up- Ms. Rash gave an overview of the event noting that BCATO Officials’ attendance trailed last year’s attendance although there was very good representation by our professionals and sponsors. Discussion resulted in several suggestions to increase attendance and enthusiasm including only holding the Fall Event during non-municipal year elections, changing the location, and perhaps adding an activity such as honoring someone or adding games such as trivia, Family Feud, or Jeopardy.

B. Waste Management Visit- Ms. Rash shared positive feedback about the experience and highlighted the opportunity for a future Lunch and Learn on recycling. Ms. Mulholland noted the event raised approximately \$1000.00.

6. Executive Directors Report

A. December In-Person Meeting- Ms. Mulholland cited cost concerns with holding the in-person meeting and lunch at the Northampton Valley Country Club. Executive members suggested alternatives and also offered to pay their expenses.

B. Newsletter- Ms. Mulholland shared a list of proposed articles for upcoming e-newsletters.

C. Reminder- Resolutions and Nominating Committee Timelines- Ms. Mulholland reiterated that the membership needs to receive the packet including resolutions 30 days before the convention.

7. Solicitors Report- N/A

8. Legislative Business- Ms. Rash shared that PA Rep. Tim Brennan signed on to the Burial Grounds Act legislation.

9. Other Business

A. Dick Weaver's 90th Birthday- The Executive Committee wished Mr. Weaver a very happy 90th birthday.

B. EMS- Ms. Benitez informed the Committee that she spoke to Tom Topley, Executive Director for the Bensalem Rescue Squad. Mr. Topley would like to attend an Executive Committee meeting to provide an update on Emergency Services challenges in Bucks County. The Committee agreed to have Mr. Topley join an upcoming Executive Committee meeting and following that the Board would consider future opportunities.

10. Adjournment With no further business, Ms. Rash made a motion, seconded by Mr. Gains, to adjourn the Zoom meeting at 12:50 pm; the motion carried.

Respectfully submitted,
Stacey Mulholland
Executive Director