



# Bucks County Association of Township Officials

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## BUCKS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

### MEETING MINUTES

A meeting of the Bucks County Association of Township Officials was held via Zoom on Wednesday, February 16, 2022, at 12:00 p.m.

#### **MEMBERS:**

\*Joseph DiGirolamo, Bensalem Township  
Maggie Rash, Buckingham Township  
Barbara Lyons, Doylestown Township  
Ken Lichtenstein, Plumstead  
David Nyman, East Rockhill Township  
\*Kathy Babb, Haycock Township  
William Jones, New Britain Township  
Dick Weaver, Newtown Township  
Ruth Schemm, Warrington  
Judith Algeo, Warwick Township  
Chester Pogonowski, Wrightstown Township  
\*Terry Clemons, Clemons Richter & Reiss, P.C.  
Vicki Kushto, Clemons, Richter & Reiss, P.C.  
Vince Deon, Northampton Township  
Fred Gaines, Warrington Township  
Stacey Mulholland, Executive Director

\*NOT PRESENT

**1. Call to Order:** President Maggie Rash called the Executive Board Zoom meeting to order at 12:02 p.m.

**2. Approval of the Minutes** – of January 19, 2022.

**MOTION:** A motion by Mr. Gaines and seconded by Ms. Lyons to approve the minutes of January 19, 2022; Motion carried unanimously.

**3. Treasurer’s Report – December 2021:**

Mr. Weaver reported the BCATO 2021 Audit was completed by the elected auditors from Wrightstown Township. The audit was clean and Ms. Davis of DunlapSLK, BCATO auditor, has all the corresponding documentation. Mr. Weaver noted the January financials do not accurately reflect our current position as we are still awaiting membership dues and sponsorship checks to arrive.

**MOTION:** A motion by Mr. Nyman, seconded by Mr. Jones to approve the January 2022 Financial Statements; Motion carried unanimously.

**4. President’s Report**

A. **Awards-** Ms. Rash reported an additional submission to the Awards Committee for the Derstine Youth Award was received from Eagle Scout Candidate, Matthew McDevitt of Doylestown Township. Ms. Rash, a member of the Awards Committee, recused herself from voting as the other submission came from a Boy Scout Troop in Buckingham. Ms. Rash informed the board the Award Committee did vote in favor of the submission from Buckingham.

**5. Executive Directors Report**

- A. **Annual Convention-** Ms. Mulholland provided the board with the status of the convention and reminded members to have their townships register if they have not done so already.
- B. **Directory-** Ms. Mulholland reported the final edits are in and the directories will be shipped to townships in time for members to receive them prior to the Convention.
- C. **PSATS Registration** – Ms. Mulholland reported the BCATO Suite has been secured for the usual Sunday-Wednesday. The BCATO suite will be serving lunch Monday and Tuesday.

**6. Solicitors Report- No report submitted.**

**7. Legislative Business- Nothing for consideration.**

**8. Other Business**

**A. PSATS Institute Donation-**

**Motion:** A Lyons/Gaines motion was made for a \$300.00 donation to the PSATS PA Leadership Institute; Motion carried unanimously.

**B. Expenditure for Annual Convention Award recipients-**

**Motion:** A Nyman/Schemm motion was made authorizing an additional expenditure of \$200 for Friends of BCATO award recipients; Motion carried unanimously.

**9. Adjournment** With no further business, a Rash/Nyman motion carried to adjourn the Zoom meeting at 12:27 pm.

Respectfully submitted,  
Stacey Mulholland  
Executive Director