



Bucks County Association of Township Officials

A meeting of the Bucks County Association of Township Officials was held via Zoom on Wednesday, December 15, 2021

- MEMBERS:**
- *Joseph DiGirolamo, Bensalem Township
 - Maggie Rash, Buckingham Township
 - Barbara Lyons, Doylestown Township
 - Ken Lichtenstein, Plumstead Township
 - David Nyman, East Rockhill Township
 - *Kathy Babb, Haycock Township
 - Ruth Schemm, Warrington Township
 - William Jones, New Britain Township
 - Dick Weaver, Newtown Township (Tech Issues)
 - *Diana Nolan, Upper Makefield Township (departed 12:40)
 - Judith Algeo, Warwick Township
 - *Chester Pogonowski, Wrightstown Township
 - Terry Clemons, Clemons Richter & Reiss, P.C.
 - *Vince Deon, Northampton Township
 - Fred Gaines, Warrington Township
 - *Jim Miller, West Rockhill Township
 - Stacey Mulholland, Executive Director

*NOT PRESENT

1. Call to Order: President Maggie Rash called the Executive Board Zoom meeting to order at 12:01 p.m.

2. Approval of the Minutes –November 17, 2021.

MOTION: A motion by Mr. Gaines and seconded by Ms. Schemm to approve the minutes of November 17, 2021. Motion carried unanimously.

3. Treasurer's Report – November 2021:

Mr. Weaver presented the November 2021 Financials. Mr. Weaver adjusted the 2022 to reflect additional disaster and pandemic related expenses incurred during FY21, for the upcoming 2022 Budget. Mr. Weaver reiterated that even with a slight increase in expenses, the Association's financial position remain strong.

MOTION: A motion was made by Mr. Jones to accept the November financials. Ms. Schemm seconded the motion and the motion carried unanimously.

MOTION: A motion was made by Ms. Rash to accept the 2022 Budget. Mr. Lichtenstein seconded the motion and the motion carried unanimously.

4. President's Report

A. Nominating Committee- In accordance with the Bylaws, President Rash, with the approval of the Executive Committee, presented the 2022 Nominating Committee.

MOTION: Ms. Rash motioned to appoint Jim Hopkins, Springfield Township; Jane Magne, Wrightstown; Jen Herring, Doylestown Township as members of the 2022 Nominating Committee. Ms. Lyons seconded the motion and the motion carried unanimously.

5. Executive Director's Report

A. Annual Convention- Director Mulholland updated the board on panel discussion presenters. With the uncertainty around the latest Covid surge the board discussed a hybrid option for the Annual Convention. Concerns were expressed around meeting minimum attendees for the in-person event. Following discussion, in a decision by consensus, the board decided to hold the convention virtually with no in-person option. Ms. Mulholland was directed to reach out to Applied Video, the organization which hosted the 2021 convention.

B. Guest Speakers- Ms. Mulholland informed the board of interest from various (non-sponsors) entities to join an upcoming board meeting. The board requested holding off during the first quarter. Guest speakers can be revisited after the Annual Convention and BCATO Reorganization.

C. Fall Event-Ms. Mulholland sought suggestions from board members for sites for a fall cocktail reception type gathering. By consensus, Ms. Mulholland was directed to reach out to the Tile Works. Ms. Lyons noted that unusual municipal boundaries exist in the area of the Tile Works but confirmed the Tile Works are located in Doylestown Township.

D. Resolutions-Ms. Mulholland reminded the Board that the deadline to submit resolutions is January 11, 2022. Any resolutions received by email/mail will be forwarded to the Resolutions Committee.

E. Awards- The board directed Ms. Mulholland to put notice in the newsletter regarding 2022 BCATO Awards.

6. Solicitor's Report

A. Bylaws-The Board reviewed the proposed amendments to the BCATO Bylaws and Constitution. Discussion ensued and the final language was agreed upon.

7. Legislative Update- HB1293-MS4- Director Mulholland informed the board she had sent a letter from the board on the two issues. Reps. Farry and Thomas acknowledged receipt. Ms. Mulholland will continue to update the board on any additional comments from the Bucks House Legislative delegation.

8. Other Business-

A. PSATS- Registration opens Jan. 11, 2022.

9. Adjournment- With no further business, a Rash/Lichtenstein motion carried to adjourn the Zoom meeting at 1:22 pm.

Respectfully submitted,

Stacey Mulholland
Executive Director

Next meeting: January 19, 2021 @ noon via Zoom