

BUCKS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

MEETING MINUTES

A meeting of the Bucks County Association of Township Officials was held on Wednesday, January 8, 2020 at 12:00p.m.

MEMBERS: *Joseph DiGirolamo, Bensalem Township
Maggie Rash, Buckingham Township
Barbara Lyons, Doylestown Township
*Kathy Gentner, Durham Township
*David Nyman, East Rockhill Township
*Kathy Babb, Haycock Township
*Tom Courduff, Milford Township
*William Jones, New Britain Township
Dick Weaver, Newtown Township
Diana Nolan, Upper Makefield Township
Judith Algeo, Warwick Township
Chester Pogonowski, Wrightstown Township
Terry Clemons, Clemons Richter & Reiss, P.C.
Vincent Deon (late)
Amy Schreiber, Executive Director

*NOT PRESENT

1. Call to Order: Ms. Rash called the meeting to order at 12:10 p.m.

2. Approval of the Minutes – December 11, 2019

No MOTIONS were made: informational meeting only due to not having a quorum:

3. Treasurer's Report – December 2019:

Mr. Weaver presented the financial statements for December 2019. He explained his preparation for the 2020 Budget and for the formal presentation to the public at the February Annual Convention. He

shared that the Audit Committee would be meeting on the 19th of January and would be approving the 2020 Budget for the public roll-out.

4. Executive Director Report

Amy Schreiber built on what Mr. Weaver was saying in preparation of the 2020 Budget and how we are tracking pretty well as to sponsorship funds for 2020. She shared the details for the Annual Convention-Registration 7:45 to 9:00 Program start. The Northampton Country Club was reserved and there is not a projector at the Club so Bob Pellegrino agreed to help and provide a projector. Ms. Schreiber continued to share that the breakfast set-up would be the same as last year and that a podium, flag, and screen would all be provided. The Annual Convention Agenda was discussed and built on. A conversation naturally broke out about changes to our image and to be more inclusive. Ms. Rash shared that she has been reaching out to Commissioner Marseglia's office and invited her to give the Bucks County Update along with Commissioners Bob Harvey and Gene DiGirolamo. Under the topic of Resolutions on the Annual Convention Agenda it was decided that Ag-tourism would be the topic and that the Board would take a position on Representative Todd Polinchock's House Bill 293. The Board agreed that we would not oppose the Bill but would like the bill modified to not impede local decision making. It was also decided that we would invite Representative Polinchock to a future meeting to further vet the implications of this bill. Mr. Clemons is going to draft wording for a Resolution to be voted on at the Annual Convention. Ms. Rash shared that we have two or three open Board positions and that she spoke to Jane Magne and if we can get her Applications by the 22nd of January that the Nomination Committee would be able to make a sound recommendation as to qualified replacements. Ms. Schreiber shared that she would send an immediate email blast to the Membership. Single use plastic was discussed, and it was tabled to a future meeting and not to be placed on the Resolution list at this time. On the Agenda topic of the Census, it was discussed and decided that the Board would invite a representative from PSATS to address the importance of educating residence the importance of filling out the questionnaire. Under the Agenda topic of the BCATO Internship Scholarship it was decided that Ms. Lyon's would reach-out to last year's winner to share a few words. Lastly, Mr. Deon and Mr. Weaver were

asked to reach out to their peers (Tax Collectors and Auditor) to attend the Annual Convention in addition to the Executive Directors email blast. Both agreed.

5. Other Business

Boot Camp was discussed, and Ms. Algeo agreed to speak on the topic of “Duties of Supervisors” and that she would reach out to Cheryl Antage to speak on the topic of Robert Rules of Order. Mr. Pogonowski asked about the BCATO suite at the PSATS Convention and Ms. Rash shared that she would mention it to Ms. Schreiber. Lastly, it was discussed if information concerning the Sterling Act and the money Township’s lose to the Philadelphia Wage Tax should be handed out.

9. Adjournment:

The next Executive Board Meeting will be on February 12th @DCC

Respectfully submitted,

Amy Schreiber
Executive Director